

Adrian Public Service District

September 11, 2025

Monthly Board Meeting

Present from Adrian PSD: *Paul Spencer, Chairman; Carolyn Douglas, Vice Chairman ; Kelly Arnold, Sec./Treas.; Eric Brunn, Chief Water Operator; Norma Woody, Manager and Alicia Wright, Assistant Manager.*

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Paul Spencer, Chairman.

Minutes of the **August 7, 2025 Board meeting** were read. Paul made a motion to approve the minutes and Carolyn seconded. Motion carried.

Invoices/credit card statement were presented. A motion was made to pay by Kelly, seconded by Carolyn. Motion carried.

Old Business

- None

New Business

- None

Items for Discussion/Action/Approval

- Norma updated board on Pickens tank slip repairs. Mid-Atlantic Storage Systems making repairs. Overflow pipes and step down (pyramid) leveling to landscape being installed.
- Norma informed board on returning to work after retirement requirements by Consolidated Public Retirement System.
- Norma advised board of prioritizing CWCR requirements per WV General Order legislation.

Maintenance Report

- Eric updated the board on leak repairs.

Office Report

- Bennett & Dobbins completed WV Public Service Commission Annual Report Audit.

Adjournment

The meeting adjourned at 4:00 pm.

The next **board meeting** will be **October 2, 2025 at 3:00 pm.**

Board of Directors

Paul Spencer, Chairman

Carolyn Douglas, Vice Chairman

Kelly Arnold, Sec., Treas.