

Adrian Public Service District

November 7, 2024

Monthly Board Meeting

Present from Adrian PSD: **Paul Spencer, Chairman; Carolyn Douglas, Vice Chairman ; Kelly Arnold, Sec./Treas.; Eric Brunn, Chief Water Operator; Norma Woody, Manager and Alicia Wright, Assistant Manager.**

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Paul Spencer, Chairman.

Minutes of the **October 2, 2024 Board meeting** were read. Kelly made a motion to approve the minutes and Paul seconded. Motion carried.

Minutes of the **October 10, 2024 Special meeting** were read. Kelly made a motion to approve the minutes and Paul seconded. Motion carried.

Minutes of the **October 24, 2024 Special meeting** were read. Kelly made a motion to approve the minutes and Paul seconded. Motion carried.

Invoices/credit card statement were presented. A motion was made to pay by Paul, seconded by Carolyn. Motion carried.

Old Business

- None

New Business

- None

Items for Discussion/Action/Approval

- Norma requested approval of Tetrick & Bartlett to conduct WV State Audit. Kelly made a motion to approve the minutes and Paul seconded. Motion carried

Maintenance Report

- None

Office Report

- Lead & Copper Detailed Inventory approved/accepted by OEHS.

Adjournment

The meeting adjourned at 4:00 pm.

The next **board meeting** will be **December 5, 2024 at 3:00 pm.**

Board of Directors

Paul Spencer, Chairman

Carolyn Douglas, Vice Chairman

Kelly Arnold, Sec., Treas.