

Adrian Public Service District
December 5, 2024
Monthly Board Meeting

Present from Adrian PSD: **Paul Spencer, Chairman; Carolyn Douglas, Vice Chairman ; Kelly Arnold, Sec./Treas.; Eric Brunn, Chief Water Operator; Norma Woody, Manager and Alicia Wright, Assistant Manager.**

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Paul Spencer, Chairman.

Minutes of the **November 7, 2024 Board meeting** were read. Carolyn made a motion to approve the minutes and Kelly seconded. Motion carried.

Invoices/credit card statement were presented. A motion was made to pay by Paul, seconded by Kelly. Motion carried.

Old Business

- None

New Business

- None

Items for Discussion/Action/Approval

- Norma requested board discuss annual employee compensation review. Carolyn made a motion for each employee to receive \$200.00 compensation. Paul seconded the motion. Motion carried.
- Norma updated board on WVCorp claim approval/denial.

Maintenance Report

- Rewired Arlington Booster. Eric changed out Phase protector and installed new motor starter impellers.
- Installed backup power at French Creek Tank telemetry.
- Fixed service leaks on Route 20 and Gould Road.
- Gathering parts to start on generator installs within next two weeks.
- Purchases new backhoe, dump trailer and one new truck.
- Hooked up gas to furnace in new maintenance shop.
- Repaired Chlorine room at Wilsontown Booster Station.
- Replacing heater at Gould Road Booster.
- Ordering Heavy Duty Transfer Switch for Arlington Booster Station.

Office Report

- None

Adjournment

The meeting adjourned at 4:00 pm.

The next **board meeting** will be **January 2, 2025 at 3:00 pm.**

Board of Directors

Paul Spencer, Chairman

Carolyn Douglas, Vice Chairman

Kelly Arnold, Sec., Treas.