

**Adrian Public Service District**

**October 2, 2024**

Monthly Board Meeting

Present from Adrian PSD: **Paul Spencer, Chairman; Carolyn Douglas, Vice Chairman ; Kelly Arnold, Sec./Treas.; Eric Brunn, Chief Water Operator; Norma Woody, Manager and Alicia Wright, Assistant Manager.**

All motions were unanimous unless otherwise noted.

**The meeting was called to order** at 3:00 pm by Paul Spencer, Chairman.

**Address visitor concerns:** Heather Crouse, Roger Depoy

**Minutes** of the **September 5, 2024 Board meeting** were read. Carolyn made a motion to approve the minutes and Paul seconded. Motion carried.

**Invoices/credit card statement** were presented. A motion was made to pay by Kelly, seconded by Paul. Motion carried.

**Old Business**

- None

**New Business**

- None

**Items for Discussion/Action/Approval**

- Norma requested board revisit annual employee compensation review. The board approved unanimously to approve **50 cent** raise for all employees **effective October 2, 2024.**
- Norma updated the board on **USDA contingency funding.**
- Norma provided **WVCorp** claim update.

**Maintenance Report**

- None

**Office Report**

- **Bennett & Dobbins Annual Report completed**
- Completion of Lead & Copper Detailed Inventory October 16, 2024

**Adjournment**

The meeting adjourned at 4:00 pm.

The next **board meeting** will be **November 7, 2024 at 3:00 pm.**

Board of Directors

Paul Spencer, Chairman

Carolyn Douglas, Vice Chairman

Kelly Arnold, Sec., Treas.